

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 7

May 16, 2019

The Board of Directors (the "Board") of Cinco Municipal Utility District No. 7 (the "District") met in regular session, open to the public, on the 16th day of May, 2019, at the offices of Inframark Water & Infrastructure Services, 2002 West Grand Parkway North, Suite 100, Katy, Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

David Drake	President
Timothy J. Doré	Vice President
Greg Nunn	Secretary
Megan Perkins	Assistant Secretary
Scott Drawdy	Assistant Vice President/Investment Officer

and all of the above were present except Directors Nunn and Drawdy, thus constituting a quorum.

Also present at the meeting were Bob Ring of Inframark LLC ("Inframark"); Fran Matuska of F. Matuska, Inc.; and Greer Pagan and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board considered approving the minutes of the April 18, 2019, regular meeting. After review and discussion, the Board unanimously approved the minutes of the April 18, 2019, regular meeting.

PUBLIC COMMENTS AND FUTURE AGENDA ITEMS

There were no comments from the public.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Matuska reviewed the bookkeeper's report and investment report, including the bills presented for payment, a copy of which is attached. Following review and discussion, the Board unanimously approved the bookkeeper's report, investment report, and payment of the bills.

The Board reviewed correspondence from the Public Power Pool regarding the District's Forward Budget Report, a copy of which is attached.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

Mr. Pagan reviewed the District's Travel Reimbursement Guidelines and discussed directors' expenses for the AWBD summer conference. Following review and discussion, the Board unanimously authorized reimbursement of up to four per diems, hotel expenses for three nights, and all meals not covered by the conference for Board members attending the summer conference.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board tabled this agenda item.

FORT BEND COUNTY TAX ASSESSOR/COLLECTOR TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Matuska presented the April report from the Fort Bend County tax assessor/collector, a copy of which is attached. Following review and discussion, the Board unanimously concurred to accept the tax assessor/collector's report for the month of April.

OPERATION OF DISTRICT FACILITIES

Mr. Ring presented and reviewed the operator's report, a copy of which is attached. He then discussed operation, maintenance, and repairs of District facilities. Mr. Ring stated that water accountability for the previous month was 98%.

Mr. Ring reviewed a letter from Inframark regarding an upgrade to the AVR payment platform, a copy of which is attached to the operator's report, and discussed the communication plan for the District's customers.

Mr. Ring presented a request from the resident at 5202 Windcrest Court for an adjustment to their utility bill due to an irrigation leak. After discussion, the Board unanimously concurred to charge the lowest tiered rate for the water consumed and authorize three-month payment plan.

After review and discussion, the Board unanimously approved the operator's report.

TERMINATION OF SERVICE

Mr. Ring presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the

meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, the Board unanimously authorized termination of delinquent accounts in accordance with the District's Rate Order, and directed that the delinquent customer list be filed appropriately and retained in the District's official records.

REVIEW CRITICAL LOAD SPREADSHEET FOR DISTRICT FACILITIES AND AUTHORIZE ANNUAL FILING

Mr. Pagan reviewed the Critical Load Spreadsheet for the District's facilities. He stated that the District's engineer, bookkeeper, and operator have reviewed the Critical Load Spreadsheet. After review and discussion, the Board voted unanimously to authorize filing of the Critical Load Spreadsheet and direct that the Spreadsheet be filed appropriately and retained in the District's official records.

APPROVE CONSUMER CONFIDENCE REPORT ("CCR")

Mr. Ring reviewed the District's proposed 2018 CCR. He stated that the CCR must be delivered to District customers and filed with the Texas Commission on Environmental Quality ("TCEQ") by July 1, 2019. After review and discussion, the Board voted unanimously to approve the CCR and authorize distribution of the CCR to District customers and filing of the certificate of delivery with the TCEQ.

ENGINEERING MATTERS

The Board reviewed the engineer's report, a copy of which is attached.

DISCUSS KATY ECONOMIC DEVELOPMENT COUNCIL MEETINGS

There was no discussion on this matter.

WILLOW FORK DRAINAGE DISTRICT MATTERS, INCLUDING PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion on this matter.

NORTH FORT BEND WATER AUTHORITY ("NFBWA") MATTERS

Director Drake discussed his attendance at the NFBWA monthly meeting.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 MATTERS

There was no discussion on this matter.

DISCUSS STATUS OF CLAIM AGAINST THE UNITED STATES ARMY CORPS OF ENGINEERS ("USACE")

The Board discussed the status of the District's claim against the USACE.

EMERGENCY SERVICES DISTRICT NO. 100 AND MATTERS RELATED TO DISTRICT SECURITY

There was no discussion on this matter.

DISCUSS ATTENDANCE AT REGIONAL MEETINGS

There was no discussion on this matter.

ANNUAL REVIEW OF CONSULTANT CONTRACTS

There was no discussion on this matter.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



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Secretary, Board of Directors

PRESIDENT

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Forward Budget Report from P3	1
Report received from the Fort Bend County tax assessor/collector	2
Operator's report.....	2
Pape-Dawson Engineer's Report.....	3